



Marina Coast Water District

Minutes

Budget and Personnel Committee Meeting

March 1, 2022

1. Call to Order:

The March 1, 2022 Budget and Personnel Committee meeting was called to order at 6:33 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Director Morton
- Staff: Remleh Scherzinger, Kelly Cadiente, Jim Crowley, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the February 1, 2022 Meeting:

Director Morton made a motion to approve the minutes of February 1, 2022. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Morton, Shriner), 0-Noes, and 0-Absent.

4. Receive a Covid Update:

Ms. Cadiente stated that staff has begun applying the water arrearages funding to the delinquent customer accounts. She said that staff is finished applying the funds to the Ord Community accounts and was working on the Central Marina accounts. Ms. Cadiente noted that staff ran a report on the past due accounts and there were 696 that were 60 days past due. Of those past due accounts, 249 habitually received door tags in the past, while the other 447 received less than 3 notices in the past. Ms. Cadiente stated that the District held an ERAP (Emergency Rental Assistance Program) workshop that informed customers how to apply for financial help with their rent and utility bills. She added that a link will be included in the notices being sent out to District delinquent accounts. Ms. Cadiente said that she just received notice that there is a new program starting for low-income families, but she has yet to see what the criteria will be. Director Morton noted there is also a California Mortgage Relief Program available.

5. Discuss the District's Capital Improvement Program:

Mr. Scherzinger explained the District's Capital Improvement Program (CIP) has some opportunities for improvement and stated that the District has contracted with Mr. Jim Crowley for assistance with developing a CIP tool to assist the District. Mr. Crowley gave a brief presentation of the CIP, going over the background, master plans, operational needs, water resource strategy, an update process, and a CIP tool to help with the budget-making process. Discussion followed.

6. Identify Agenda Items for the Next Committee Meeting:

Mr. Scherzinger commented that the CIP tool, the assumptions, and the percentage split will be brought to the next meeting.

7. Committee Member Comments:

Director Morton commented that she learned a lot. President Shriner thanked staff for bringing Mr. Crowley in to help with the CIP and thanked staff for working on the arrearages programs for the customers.

8. Adjournment:

Meeting adjourned at 7:31 p.m.